

## Services Offered:

### QuickBooks Consulting & Tech Support

We offer one-on-one consulting and support services at your office. We are Certified QuickBooks Pro Advisors so we are well able to handle the software and the accounting issues most small businesses face.

### QuickBooks Seminars & Group Training

Our Get Smart With QuickBooks Seminar will supply you with the keys to understanding how the software works. Learn to recognize mistakes and learn how to fix them. Make a commitment to becoming a skilled QuickBooks user through one of our seminars or arrange a personalized group training session at your office.

### QuickBooks Setup & Implementation

Setup of QuickBooks company data file customized for your organization. This service includes installing the software, setting up multi-user configurations, entering company information and account beginning balances, payroll setup, customized chart of accounts, item list, vendors, customers, etc.

### QuickBooks Clean Up & Project Work

Do you have to scramble each year to get your books ready for tax time? Does your accountant give you "the talk" every year about providing cleaner records? Let us help you! We offer QuickBooks Clean Up Services for all versions of QuickBooks, and can help you quickly and efficiently get your books in order.

### Financial Controller Services

If your business is growing rapidly, you need a higher level of financial oversight but probably aren't ready to hire a full-time Controller or CFO. This is the right time to engage a part-time expert. It's the best way to get the guidance and management your business needs at an affordable cost.

### Full-Charge Bookkeeping Services

We provide on-site and off-site strategic full-charge bookkeeping services to relieve clients from the burdens associated with maintaining financials. Our services are of the highest quality and we offer clients an accurate and timely insight into their business's financial state.



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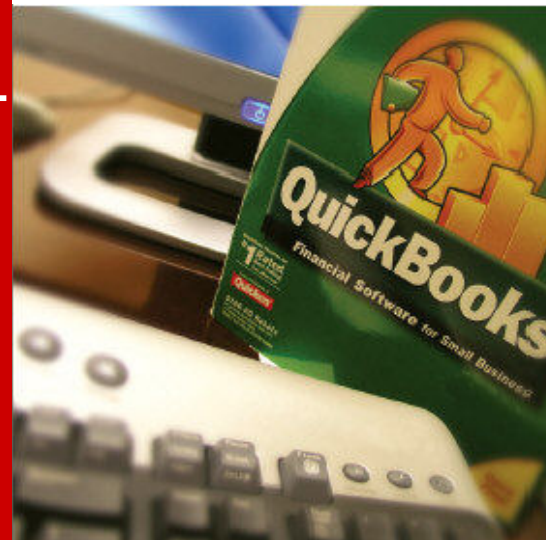
www.teachmequickbooks.com

Do you need to train your employees to use QuickBooks more effectively?  
Have you ever had trouble correcting errors in QuickBooks?  
Are you utilizing QuickBooks to its fullest potential?

## Get Smart With QuickBooks 2009 Seminars

*A comprehensive two-day seminar that will help you master the incredible time-saving and financial capabilities of QuickBooks 2009*

Presented By:  
Denise A. Loter  
Certified QuickBooks ProAdvisor  
President and Founder of ebs Associates Inc.



**Essential business Services**

*"The Certified Experts in QuickBooks® Pro"*

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## What is a Certified QuickBooks ProAdvisor?

The QuickBooks ProAdvisor Certification is a program designed by Intuit, the makers of the QuickBooks software family. Its purpose is to certify professionals in QuickBooks by testing their expertise and skill levels before awarding the ProAdvisor Designation.

QuickBooks ProAdvisors must demonstrate expert skill in QuickBooks by taking and passing, at a high percentage level of accuracy, three separate certification exams.

The exams are broken down into a comprehensive, detailed and specific set of coursework and testing designed to take an individual's QuickBooks knowledge to the expert level.

## Who We Are

We are experts in handling your business: from setting up your initial chart of accounts and your accounting system, to review of an existing system to training owners and users in day-to-day entries and operations.

**Set up an appointment with us, you'll see the difference that a QuickBooks ProAdvisor can make to you and your business!**

Please Call  
503-885-0776  
For A Free  
**ONE HOUR  
CONSULTATION**

